



Benefit Administrators Since 1989  
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## Enhanced New Online Enrollment Process

Benefit Design Group is pleased to announce the introduction of seamless online enrollment. Both employers and employees will be able to complete online enrollment *without requiring forwarding of signed enrollment forms to BDG.* This will save time in processing enrollment as well as eliminate faxing or emailing of signed forms to our office.

A one time Agreement Page will be required to be acknowledged prior to completing the first online enrollment. The agreement states that the signor agrees to retain a copy of a *signed* enrollment form by both employer and employee for a period of seven years that upon request will be promptly forwarded to Benefit Design Group. The last step of the enrollment process will be a signature ready enrollment form to be printed, signed and retained in company files.

As always if you have any questions please do not hesitate to call our Customer Service Department during business hours or email [service@benefitdesigngroup.com](mailto:service@benefitdesigngroup.com)